

Projected Distribution of Counselor Time 2018-2019

- _____ Days: **Plan for CCR**
- _____ Days: **Collaborative Classroom Instruction**
- _____ Days: **Systemic Approach to Dropout Prevention/Social Emotional Supports**
- _____ Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

August 2018

- Fix Holes in Schedules
- Guidance Curriculum: 7th grade CCA Lessons/Grizzly Greetings
- New Student Registration
- 7th Grade Orientation
- NEEDS ASSESSMENT Reviews
- CCRP Meeting Planning

	Mon	Tue	Wed	Thu	Fri
Plan For Before School Starts: <ul style="list-style-type: none"> • Fix Scheduling Holes • Review At-Risk Lists • CCRP Meeting Planning • Curriculum Planning 			1 Counselor Institute (Oly H.S.)	2	3
	6 Fall Sped Institute (Full day)	7 Counselor Planning Time	8 New Student Registration (day) 9:00-2:00	10	11
	13 Teachers Back to Work	14 New Student Registration (evening)	15	16 Lunch at the Park	17 7 th Grade Orientation 10:30-2:30
Plan For the Week: <ul style="list-style-type: none"> • New Student Registrations • Counselor Lunch Activity 	20 (A) First Day Of School!	21 (B) <ul style="list-style-type: none"> • New Student Registration • Fix schedules 	22 (A) <ul style="list-style-type: none"> • New Student Registration • Fix schedules • Schedule changes 	23 (B) <ul style="list-style-type: none"> • New Student Registration • Fix schedules 	24 (A) <ul style="list-style-type: none"> • Counselor Lunch Activity "Getting to Know Our Grizzlies" Spinner Wheel
Plan For the Week: <ul style="list-style-type: none"> • CCA Lessons • SCHEDULE CHANGE WEEK 	27 (B)	28 (A) <ul style="list-style-type: none"> • MTSS Meeting 	29 (B) LAST DAY TO CHANGE SCHEDULES! CCA Lesson (Time Mgmt, Goal Setting Growth Mindset) → Growth Mindset (Back to School Night)	30 (A) CCA Lesson (Time Mgmt, Goal Setting Growth Mindset)	31 (B)

- _____ 7 Days: **Plan for CCR**
- _____ 2 Days: **Collaborative Classroom Instruction**
- _____ 3 Days: **Systemic Approach to Dropout Prevention/Social Emotional Supports**
- _____ 3 Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

September
2018

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 8th CCRP Lesson, 7th grade Grizzly Greetings, 7th CCRP Lesson
- Counselor Lunch Activity
- Identify students for *Advisory Committee*
- PLAN COLLEGE WEEK!

	Mon	Tue	Wed	Thu	Fri
Plan for the Week: <ul style="list-style-type: none"> • 7th grade CCA "Grizzly Greetings" • Plan SAFE Utah Video/Film • Plan For Student Advisory Committee 	3 Labor Day	4 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 7 th grade "Grizzly Greetings" CCA Class	5 (B) 7 th grade "Grizzly Greetings" CCA Class	6 (A) <ul style="list-style-type: none"> • Attendance Mtg./ At-Risk Check-ins 7 th grade "Grizzly Greetings" CCA Class	7 (B) 7 th grade "Grizzly Greetings" CCA Class
Plan for the Week: <ul style="list-style-type: none"> • Prep "Plan It, Don't Panic" • SAFE Utah Roll Out 	10 (A) CCR Meetings	11 (B) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	12 (A) CCR Meetings Steering Committee-GEC	13 (B) <ul style="list-style-type: none"> • Attendance Mtg./ At-Risk Check-ins • CCR Meetings 	14 (A) CCR Meetings
Plan for the Week: <ul style="list-style-type: none"> • 8th grade "Plan It, Don't Panic" • Counselor Lunch Activity • Plan COLLEGE WEEK 	17 (B)	18 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 • 	19 (B) Professional Learning-GEC	20 (A) <ul style="list-style-type: none"> • Attendance Mtg./ At-Risk Check-ins 8 th grade "Plan It, Don't Panic"-Math (CCR Plan)	21 (B) Counselor Lunch Activity "Getting to Know You" BINGO
Plan for the Week: <ul style="list-style-type: none"> • Plan COLLEGE WEEK • Student Advisory Committee • PT Conferences 	24 (A) CCR Meetings	25 (B) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	26 (A) CCR Meetings PT Conferences 4-7	27 (B) <ul style="list-style-type: none"> • Attendance Mtg./ At-Risk Check-ins Student Advisory Committee Mtg. PT Conferences 4-7	28 Comp Day: NO SCHOOL

- 7 Days: **Plan for CCR**
- 4 Days: **Collaborative Classroom Instruction**
- 9 Days: **Systemic Approach to Dropout Prevention/Social Emotional Supports**
- 5 Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

October 2018

- Check ins w/ students re: attendance, behavior, grades
- Make any necessary changes to CCRP meeting outlines
- Guidance Curriculum: 7th grade CCA/CCRP Lesson
- COLLEGE WEEK!

	Mon	Tue	Wed	Thu	Fri
Plan for the Week: • Prep for College Week	1 (A) CCR Meetings	2 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	3 (A)	4 (B) • Attendance Mtg./ At-Risk Check-ins	5 (A) CCR Meetings
Plan for the Week: COLLEGE WEEEEK!!	8 (B) College Week Den Activity Kindness Initiative Counselor Lunch Activities	9 (A) College Week Den Activity • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 Counselor Lunch Activities	10 (B) College Week Den Activity Steering Committee-GEC	11 (A) College Field Trip (8 th) College Speakers (7 th) Counselor Lunch Activities	12 (B)
Plan for the Week: • Prep for College Week FALL BREAK!	15 (A) CCA Lesson (CCR Jeopardy, CCR Plan)	16 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 CCA Lesson (CCR Jeopardy, CCR Plan)	17 (A) CCR Meetings Professional Learning-GEC	18 Fall Recess	19 Fall Recess
Plan for the Week: PREP FOR REVIEW	22 (B) Kindness Initiative CCR Meetings	23 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	24 (B)	25 (A) CCR Meetings Attendance Mtg./ At-Risk Check-ins	26 End of Quarter 1 Teacher Work Day
Plan for the Week: PREP FOR REVIEW	29 (B) CCR Meetings Quarter 2	30 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	31 (B)		

- 12 Days: Plan for CCR
- 3 Days: Collaborative Classroom Instruction
- 9 Days: Systemic Approach to Dropout Prevention/Social Emotional Supports
- 5 Days: Administration of program and non-counseling activities



Granite Park Jr. High-Counseling Program

November 2018

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 8th grade Pre-Reality Town Lessons, 7th grade CCA Lesson
- Girl's Group
- Facilitate Sub For Santa
- Prep Course Selection Materials

	Mon	Tue	Wed	Thu	Fri
<i>Plan For the Week:</i>				1 (A) Attendance Mtg./ At-Risk Check-ins Counselor Lunch Activities	2 (B) 7 th grade CCR Meetings
<i>Plan For the Week:</i> • 7 th grade CCR Meetings	5 (A) Kindness Initiative 7 th grade CCR Meetings	6 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 7 th grade CCR Meetings	7 (A) UT Scholars (Science) 7 th grade CCR Meetings Steering Committee-GEC	8 (B) UT Scholars (Science) 7 th grade CCR Meetings	9 (A) 7 th grade CCR Meetings
<i>Plan For the Week:</i> • 8 th grade Reality Town Lessons & SEND IN CAREER PICKS • Prep 7 th grade CCA Lesson	12 (B) 7 th grade CCR Meetings	13 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 7 th grade CCR Meetings	14 (B) 7 th grade CCR Meetings Professional Learning-GEC	15 (A) Attendance Mtg./ At-Risk Check-ins 7 th grade CCR Meetings	16 (B) 7 th grade CCR Meetings
<i>Plan For the Week:</i> • 7 th grade CCA Lesson	19 (A) Kindness Initiative	20 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	21 Thanksgiving Recess	22 Thanksgiving Day	23 Thanksgiving Recess
<i>Plan For the Week:</i> • Plan for Girl's Group	26 (A) 7 th grade CCR Meetings	27 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 7 th grade CCR Meetings	28 (A) CCA Lesson (Decision Making)	29 (B) CCA Lesson (Decision Making)	30 (A)

_____ Days: **Plan for CCR**
 _____ Days: **Collaborative Classroom Instruction**
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 _____ Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

December 2018

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 8th grade Pre-Reality Town Lessons, 7th grade CCA Lesson
- Girl's Group
- Facilitate Sub For Santa
- Prep Course Selection Materials-VIDEOS from WILL!

	Mon	Tue	Wed	Thu	Fri
<i>Plan For the Week:</i>					
<ul style="list-style-type: none"> • TALK TO WILL RE: COURSE SELECTION VIDEO • Sub for Santa 	3 (B) Kindness Initiative CCR Meetings	4 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	5 (B) Suicide Prevention/Coping Skills (AVID, Grizzly Way, Health)	6 (A) Suicide Prevention/Coping Skills (AVID, Grizzly Way, Health)	7 (B) CCR Meetings
<i>Plan For the Week:</i> <ul style="list-style-type: none"> • Reality Town Lesson • REALITY TOWN! • Prep 7th grade CCA Lesson • Sub for Santa • Contact Elementary Schools for Course Selection Dates 	10 (A)	11 (B) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	12 (A) Steering Committee-GEC	13 (B)	14 (A) CCR Meetings
<i>Plan For the Week:</i> <ul style="list-style-type: none"> • 7th grade CCA Lesson • Sub for Santa 	17 (B) CCR Meetings	18 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	19 (B) CCR Meetings	20 (A) Attendance Mtg./ At-Risk Check-ins	21 (B)
	24 Winter Recess	25 Winter Recess	26 Winter Recess	27 Winter Recess	28 Winter Recess

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Granite Park Jr. High-Counseling Program

January 2019

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 7th grade CCA Lesson
- Girl's Group
- COURSE SELECTION!

	Mon	Tue	Wed	Thu	Fri
Plan For the Week: <ul style="list-style-type: none"> • Confirm Elementary School Reg. Dates • Plan Girl's Group • Prep Course Selection Materials • A-Staff Videos! 		1 (B) New Year's Day Winter Recess	2 (A) CCA Lesson <i>(Job Interview/Soft Skills)</i>	3 (B) Attendance Mtg./ At-Risk Check-ins CCA Lesson <i>(Job Interview/Soft Skills)</i>	4 (A) CCR Meetings
Plan For the Week:	7 (B) CCR Meetings	8 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	9 (B) Steering Committee-GEC	10 (A) Attendance Mtg./ At-Risk Check-ins FINAL Girl's Group	11 End of 2 nd Quarter Teacher Work Day
Plan For the Week: <i>Schedule Changes til 1.23.19</i> REGISTRATION CARDS DONE by FRIDAY	14 (B) Kindness Initiative	15 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 Quarter 3	16 (B) 8th grade GTI Field Trip Professional Learning-GEC	17 (A) Attendance Mtg./ At-Risk Check-ins CCR Meetings	18 (B) Counselor Lunch Activity "Schedule Changes in Cafeteria"
Plan For the Week: <ul style="list-style-type: none"> • 7th grade CCA Lesson <i>Schedule Changes til 1.25.17</i>	21 M L King Day	22 (A) <ul style="list-style-type: none"> • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 	23 (B)	24 (A) Attendance Mtg./ At-Risk Check-ins	25 (B) CCR Meetings
Plan For the Week: <ul style="list-style-type: none"> • Finalize Course Selection Paperwork 	28 (A) Kindness Initiative Cottonwood 9th grade	29 (B) Cottonwood 9th grade Course Selection	30 (A) Elementary Course Selection	31 (B) Elementary Course Selection	

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Granite Park Jr. High-Counseling Program

February 2019

- Check ins w/ students re: attendance, behavior, grades
- COURSE SELECTION!
- PT Conferences
- Registration Night

	Mon	Tue	Wed	Thu	Fri
					1 (A)
<i>Plan For the Week:</i> • Elementary Course Selection	4 (B) Elementary Course Selection	5 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 Elementary Course Selection	6 (B) Elementary Course Selection Steering Committee-GEC	7 (A) Elementary Course Selection	8 (B) CCR Meetings
<i>Plan For the Week:</i> • 7 th to 8 th Course Selection • PT Conferences	11 (A) Kindness Initiative CCR Meetings PT Conferences 4-7	12 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 7th to 8th Course Selection PT Conferences 4-7	13 (A) Professional Learning-GEC	14 (B) Attendance Mtg./ At-Risk Check-ins CCR Meetings	15 Comp Day
<i>Plan For the Week:</i> Enter Registration Cards	18 President's Day	19 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 CCR Meetings	20 (B) 7 th grade Registration Night	21 (A) Attendance Mtg./ At-Risk Check-ins CCR Meetings	22 (B)
<i>Plan For the Week:</i> • Plan 8 th grade CCR Lesson Enter Registration Cards	25 (A) Kindness Initiative	26 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 CCR Meetings	27 (A) CCA Lesson <i>(Time Mgmt., Goal Setting, Growth Mindset)</i>	28 (B) CCA Lesson <i>(Time Mgmt., Goal Setting, Growth Mindset)</i>	

_____ Days: **Plan for CCR**
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Granite Park Jr. High-Counseling Program

March
2019

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 8th grade CCR Lesson, 7th grade CCA Lesson
- Finish Course Selection Entry
- Plan STRESS LESS Week

	Mon	Tue	Wed	Thu	Fri
					1 (A)
Plan for the Week: • 8 th grade CCR Lesson • Permission Slips for GTI Field Trip	4 (B) CCR Meetings	5 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 8 th grade "High School 101"-History	6 (B) Reality Town Pre-lesson "High School 101" History classes Steering Committee-GEC	7 (A) Reality Town Pre-lesson "High School 101" History classes	8 (B) CCR Meetings
Plan for the Week: • 7 th grade CCA Lesson	11 (A) Order Reality Town Books! Kindness Initiative	12 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	13 (A) Plan Reality Town Video CCA Lesson (CCR Jeopardy, CCR Plan)	14 (B) Attendance Mtg./ At-Risk Check-ins CCA Lesson (CCR Jeopardy, CCR Plan)	15 (A) CCR Meetings
Plan for the Week: • GTI Field Trip • Shoot Reality Town Video	18 (B) Shoot Reality Town Video	19 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 CCR Meetings	20 (B)	21 (A) Attendance Mtg./ At-Risk Check-ins	22 End of 3 rd Quarter Teacher Work Day
Plan for the Week: • Plan Stress Less Week • Plan 7 th grade CCA Lesson	25 Spring Break	26 Spring Break	27 (B) CCR Meetings	28 (A)	29 (B)

_____ Days: **Plan for CCR**
 _____ Days: **Collaborative Classroom Instruction**
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 _____ Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

April
2019

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 7th grade CCA Lesson
- STRESS LESS Week
- Data Project/End of Year Documents
- Plan Student Advisory Committee

	Mon	Tue	Wed	Thu	Fri
CAREER WEEK!!!	1 (A)	2 (B) Career Speakers/Career Expo	3 (A)	4 (B) REALITY TOWN	5 (A) CCR Meetings
<i>Plan For the Week:</i>	8 (B) Kindness Initiative Counselor Lunch Activity	9 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 Counselor Lunch Activity	10 (B) CCA Lesson (Decision Making) Steering Committee-GEC	11 (A) CCA Lesson (Decision Making)	12 (B) CCR Meetings Counselor Lunch Activity
<i>Plan For the Week:</i> • 7 th grade CCA Lesson	15 (A)	16 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	17 (A) CCR Meetings Professional Learning-GEC	18 (B) Attendance Mtg./ At-Risk Check-ins CCR Meetings	19 (A)
<i>Plan For the Week:</i> • Student Advisory Committee	22 (B) Kindness Initiative	23 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30 CCR Meetings	24 (B) CCA Lesson (Job Interview/Soft Skills)	25 (A) CCA Lesson (Job Interview/Soft Skills)	26 (B) CCR Meetings
	29 (A) CCR Meetings	30 (B)			

_____ Days: **Plan for CCR**
 _____ Days: **Collaborative Classroom Instruction**
 _____ Days: **Systemic Approach to Dropout Prevention/Social Emotional Supports**
 _____ Days: **Administration of program and non-counseling activities**



Granite Park Jr. High-Counseling Program

May
2019

- Check ins w/ students re: attendance, behavior, grades
- Guidance Curriculum: 7th grade CCA Lesson
- Finalize end of year Program Documents
- Fix Schedules for Next Year!

	Mon	Tue	Wed	Thu	Fri
<i>Plan for the Week:</i> • 7 th grade CCA Lesson			1 (A) CCA Lesson	2 (B) Attendance Mtg./ At-Risk Check-ins CCR Meetings	3 (A) CCR Meetings
<i>Plan for the Week:</i> • Lunch Activity • Finalize end of year program paperwork	6 (B) Kindness Initiative CCR Meetings	7 (A) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	8 (B) CCR Meetings Steering Committee-GEC	9 (A) Attendance Mtg./ At-Risk Check-ins	10 (B) Counselor Lunch Activity "High School Vocabulary" Jeopardy
	13 (A) CCR Meetings	14 (B) • MTSS Meeting, 9:15 • Dept. Meeting, 12:30	15 (A) CCR Meetings	16 (B) Attendance Mtg./ At-Risk Check-ins	17 (A) CCR Meetings
	20 (B) Kindness Initiative CCR Meetings	21 (A) CCR Meetings	22 (B)	23 (A) Last Day of School	24
	27 Memorial Day	28	29	30	31

_____ Days: **Plan for CCR**
 _____ Days: **Collaborative Classroom Instruction**
 _____ Days: **Systemic Approach to Dropout Prevention/Social Emotional Supports**
 _____ Days: **Administration of program and non-counseling activities**